



Between:

Mennonite Central Committee (MCC)
as the Sponsorship Agreement Holder (SAH)
and

as its Constituent Group (CG)/Co-sponsor

For the sponsorship of Principal Applicant

Name of Principal Applicant

This Memorandum of Understanding (MOU) represents an agreement regarding the flow of refugee resettlement funds through the MCC accounts.

It is agreed that:

MCC will set up a Refugee Resettlement Designated Account (RRDA) account for the CG/Co-sponsor, subject to the following conditions:

1. The CG/Co-sponsor will have satisfied MCC that it has the ability to handle the sponsorship both financially, and in terms of personal support for the newcomer(s), and that the CG/Co-sponsor shares MCC’s values and goals in relationship to refugee resettlement.
2. For each sponsorship submission for whom MCC holds the funds, MCC retains a \$525 admin fee in alignment with the Sponsorship Agreement. These funds are to be collected at or before the time of application submission to cover MCC’s costs to run this program and are non-refundable.
3. At the request of the CG/Co-sponsor Finance Contact, MCC will report on the financial status of the RRDA.
4. In order to meet the minimum financial requirements, set by Immigration, Refugees and Citizenship Canada (IRCC), MCC is required to monitor the changes in **family composition and children turning 18, the age of majority**. In compliance therefore MCC may reach out to CGs/Co-sponsors who may be impacted by those changes and request additional funds to be deposited into the RRDA.

MCC will wait to submit the required paperwork for the sponsorship application until the required funds are in the RRDA. The required amount will be equal to the 12 months of income support and startup costs as set by IRCC.

- No interest will be accrued on the balance of the RRDA.
- MCC will pay out from the RRDA to the newcomer.
- Income from the family’s Canada Child Benefit and GST refund will not be counted in the income paid to the refugee(s).

Fund Disbursement Procedure

Below is the procedure detailing how MCC Ontario will disburse funds from the RRDA to the newcomer.

MCC supports the autonomy and financial independence of sponsored newcomers, and aims to reduce reporting burdens, and reduce risk of conflict through the following:

- Sponsorship funds, other than start-up costs where appropriate, will be provided directly to sponsored newcomer(s) monthly throughout the sponsorship period.
- Start-up costs will be disbursed to the CG/co-sponsor in advance of the newcomer(s) arrival (documentation is required from the CG/co-sponsor to indicate appropriate use of funds).
- CG/co-sponsor and newcomers will need to arrange directly how rent payments will be made depending on how the rental agreement is set up. When the rental or lease agreement is in the name of the sponsor, newcomers will have to direct the rent portion of their monthly disbursement to the person paying rent until the rental agreement can be transferred to the newcomer(s).
- If the newcomer(s) become employed during the sponsorship period, the amount earned should be reported to MCC. MCC may deduct the amount of financial support given based on earnings according to IRCC Financial Guidelines. If support is reduced, remaining funds can be used for transitional support.
- If the sponsored newcomer(s) declare self-sufficiency (as defined by IRCC Financial Guidelines) during the sponsorship period, excess funds can be directed to another sponsorship undertaking, or otherwise directed by the CG/Co-sponsor in consultation with the sponsored newcomers (for example to the M&R General Program, or as additional transitional support to the self-sufficient newcomers for a specific purchase).

Signatures

Authorized Signor:

I have authority to bind the Constituent Group.

Name: _____

Signature: _____

Date: _____

Phone #: _____

Finance Contact:

Name: _____

Signature: _____

Date: _____

Phone #: _____

Mennonite Central Committee Canada

Moses Moini, Refugee Program Coordinator, MCC Ontario

I have authority to bind MCC Canada